

## **JAMES A. MEEK**

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### **SUMMARY**

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**Educator** committed to student learning and success

- Provides leadership for academic programs and faculty
- Oversees program review process that assesses and improves student learning
- Supports faculty development and scholarship
- Teaches well-received courses to traditional and non-traditional students

**Administrator** who helps schools achieve their mission and serve students

- Provides leadership for strategic planning and implementation
- Designs, diagnoses, and strengthens organizational systems to improve performance
- Works collaboratively with faculty and other administrators to fulfill the organization's mission
- Maintains institutional accreditation

### **EDUCATION**

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- Ph.D.** Concordia Seminary, St. Louis, Missouri (New Testament, 2005)  
Dissertation: *The Gentile Mission in Old Testament Citations in Acts: Text, Hermeneutic and Purpose* (Dr. Jeffrey A. Gibbs, advisor)
- Th.M.** Westminster Theological Seminary, Philadelphia, Pennsylvania (New Testament, 1981)  
Thesis: *Toward a Biblical Typology* (Dr. Richard Gaffin, advisor)
- M.Div.** Westminster Theological Seminary, Philadelphia, Pennsylvania (1976)
- B.A.** Rice University, Houston, Texas (English, 1972)

### **ACADEMIC LEADERSHIP**

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**Assistant to the President for Planning and Assessment** (2006–2011)

*Lock Haven University, Lock Haven, Pennsylvania*

Provided leadership for strategic planning, enrollment management, accreditation, assessment of student learning and institutional effectiveness; coordinated reporting to state system; supervised institutional research office; served as member of President's Senior Staff

- Provided leadership and assistance for assessing student learning in programs and general education; initiated and served on implementation team for school's first assessment management software
- Maintained institutional accreditation and served as co-chair of institutional self-study
- Developed data resources to inform strategic planning and program review
- Coordinated process for annual review of academic units, including assessment of student learning
- Prepared reports and analyses for internal and external constituencies
- Chaired enrollment management steering committee and provided leadership for strategic planning
- Committee service included assessment, strategic planning, enrollment management, website, and facilities

**Independent Consultant** (2003–06)

*Self-Employed, St. Louis, Missouri and Pittsburgh, Pennsylvania*

- Assisted schools in developing learning outcomes, curriculum review, and assessment plans
- Developed online directory of assessment resources for the specialized accrediting body

**Associate Dean for Academics and Dean of Academic Administration (1990–2003)**

*Covenant Theological Seminary, St. Louis, Missouri*

Provided leadership for academic program under the Dean/Vice President for Academics (including three semesters as interim dean); assisted President with planning, publications, and governance; served as member of President's Cabinet

- Provided leadership, planning, and coordination for academic programs serving 900 students, coordinated work of 50 full- and part-time faculty and staff, and managed \$2 million budget
- Developed school's first plan for assessing student learning and institutional effectiveness
- Developed, published and administered academic policies and academic student discipline; prepared academic portions of catalog/viewbook
- Assisted in recruiting, orienting, and evaluating faculty; revised and administered faculty personnel policies; instituted upgrade program for faculty and support staff (hardware and software)
- Maintained institutional accreditation and chaired successful institutional self-study
- Implemented, customized, and managed student records and degree audit modules in school's first administrative software system; oversaw migration to new system
- Supervised Registrar's Office; evaluated requests for transfer credit and advanced standing; coordinated registration and graduation
- Prepared reports, analyses, and projections for internal and external (e.g., IPEDS) audiences
- Assisted president with strategic planning; trustee recruitment and development; contributed to revision of institution's bylaws; reviewed and approved all institutional publications and mailings
- Redesigned and tripled size of institution's website, adding ecommerce capability
- Wrote successful grant applications and managed funded projects
- Committee service included curriculum, admissions, financial aid, student grievances, distance education, technology, communications, and oversight of several degree programs

**PROFESSIONAL ACTIVITIES**

- Middle States Commission on Higher Education, annual conference (2007–present)
- Member of Southern Association of Colleges and Schools (SACS) on-site review committee (2010)
- Association of Theological Schools (ATS) biennial meeting (1992–2006)
- Completed Stage I of the Planning Institute of the Society for College and University Planning (2007)
- Member of ATS visiting accreditation teams (1997–2003), including joint visits with the Higher Learning Commission (North Central) and the Southern Association of Colleges and Schools
- Higher Learning Commission (North Central) annual meeting (1991–2002)
- Evangelical Seminary Deans' Council (1993–1998)

**PROFESSIONAL ARTICLES**

“Connecting Faith and Vocational Discipleship at Covenant Theological Seminary” (with Donald C. Guthrie). *Theological Education* 38 (2001): 73–81

[www.ats.edu/Resources/PublicationsPresentations/Documents/TE/2001TE38-1.pdf](http://www.ats.edu/Resources/PublicationsPresentations/Documents/TE/2001TE38-1.pdf).

“Evaluation: Context, Lessons, Methods.” *Theological Education* 35 (1998): 13–28

[www.ats.edu/Resources/PublicationsPresentations/Documents/TE/1998TE35-1.pdf](http://www.ats.edu/Resources/PublicationsPresentations/Documents/TE/1998TE35-1.pdf).

**PROFESSIONAL PRESENTATIONS**

In-service presentations at University Days, Lock Haven University

- “Annual Reports and Program Reviews” (August 2010, August 2009, January 2009, August 2008, August 2007)

- “Assessing Student Learning” (August 2010), “Assessment: Keeping It Simple, Making It Matter” (August 2009), “Assessment Matters” (August 2008), “Gathering Evidence of Student Learning” (January 2008), “Improving Program Learning Outcomes” (August 2007), “Assessment 101: Assessment Basics” (January 2007)
  - “Marketing for Non-Majors: Strategies for Growing Enrollment” (January 2007)
- “Assessing Student Learning.” Faculties of Winebrenner Theological Seminary (June 2006), Ashland Theological Seminary (November 2005), Talbot School of Theology (March 2005), Trinity School for Ministry (November 2004), and North Park Seminary (October 2003).
- CAMS Degree Audit (CAMS academic management software), CAMS Users Group, June 2000, St. Louis, Missouri (invited presentation).
- “Pilot Schools Project Report: Covenant Theological Seminary” (invited presentation on assessment procedures). Association of Theological Schools Biennial Meeting, June 1998, Baltimore, Maryland.

## TEACHING EXPERIENCE

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### **Adjunct Professor** (August 2004)

*Reformed Theological Seminary, Washington, DC*

Developed and taught one-week intensive graduate course on *Acts and Pauline Epistles*

### **Adjunct Professor** (1991–94) and **Assistant Professor of Bible** (1995–2003)

*Covenant Theological Seminary, St. Louis, Missouri*

Developed and taught courses to classes of up to 75 traditional and non-traditional students

- *Bible Content Overview* (1992–2002): developed course on basic Bible knowledge
- *Preparing for Licensure and Ordination Exams* (1992–2002): co-developed course and co-authored published study guide
- *Beginning Greek* (Summer 1998, 1999): taught intensive six-week (six-hour) language course
- *Communicating the Gospel* (1993, 1994, 1996): developed and taught skills-oriented course
- *Christ-Centered Preaching* (Fall 1992): taught section of communication practicum
- *New Testament Theology* (Spring and Fall 1991): developed and taught survey course

### **Lecturer** (Spring 1986)

*University of Southwestern Louisiana (now University of Louisiana at Lafayette), Lafayette, Louisiana*

Developed and taught undergraduate elective in *New Testament Survey*

## ACADEMIC MEMBERSHIPS

- Member, Evangelical Theological Society (1999–present)
- Member, Society of Biblical Literature (2000–present)
- Member, Institute for Biblical Research (2008–present)

## ACADEMIC PUBLICATIONS

*The Gentile Mission in Old Testament Citations in Acts: Text, Hermeneutic and Purpose*. Library of New Testament Studies, 385. New York: T&T Clark, 2009.

*One Great Story: A Reader's Guide to the Bible* (in preparation).

“The Riches of His Inheritance.” *Presbyterion* 28 (2002): 34–46.

(<http://www.onegreatstory.com/articles/MeekJA-Riches.pdf>)

“The New Perspective on Paul: An Introduction for the Uninitiated.” *Concordia Journal* 27 (2001): 208–233. (<http://www.onegreatstory.com/articles/MeekJA-NPPIntro.pdf>)

*Preparing for Licensure and Ordination Exams* (with Bryan Chapell). Atlanta: Christian Education and Publications (PCA), 1995, 2003.

*Bible Content Overview: Course Syllabus*. St. Louis: Covenant Theological Seminary, 1992–2003 (annual editions).

*A Guide to Commentaries and Other Exegetical Aids* (with Steven M. Schlei). Philadelphia: The Campus Bookstore, 1977.

### ACADEMIC PRESENTATIONS

“Justification and the Works of the Law: The Evidence from the Gospels.” Evangelical Theological Society Annual Meeting, November 2010, Atlanta, Georgia.

“The Fear of the Lord Is the Beginning of Ethics.” Evangelical Theological Society Annual Meeting, November 2009, New Orleans, Louisiana.

“Getting It Right: Righteousness and Law in the Old Testament and in Paul.” Evangelical Theological Society Annual Meeting, November 2008, Providence, Rhode Island.

“Character Matters: Character and Leadership in the Pastorals and Hellenistic Society.” Evangelical Theological Society Annual Meeting, November 2006, Washington, D.C.

“Listening to Luke: Luke on the Old Testament in Luke-Acts.” Society of Biblical Literature Annual Meeting, November 2006, Washington, D.C.

“Gentiles in Joel? Joel 3:1-5 MT in Acts 2:16-21.” Evangelical Theological Society Eastern Regional Meeting, March 2006, Philadelphia, Pennsylvania.

“Who Is the ‘Light to the Nations’? (Isaiah 49:6 in Acts 13:47).” Evangelical Theological Society Annual Meeting, November 2003, Atlanta, Georgia.

“The Messiah and the Gentiles: David’s Fallen Tent and Gentile Mission (Acts 15).” Evangelical Theological Society Annual Meeting, November 2002, Toronto, Ontario.

“The Kingdom of God in the Reformed Tradition.” Day of Theological Conversation, February 2002, Eden Theological Seminary, St. Louis, Missouri.

“Ask the Author: Luke on the Old Testament in Luke-Acts,” Evangelical Theological Society Annual Meeting, November 2001, Colorado Springs, Colorado.

### REVIEWS

G. K. Beale and D. K. Carson, *Commentary on the New Testament Use of the Old Testament*. *JETS* 52 (2009): 368-370.

Guy Waters, *Justification and the New Perspectives on Paul: A Review and A Response*. *JETS* 48 (2005): 653–55.

Geerhardus Vos, *The Eschatology of the Old Testament*. *Presbyterion* 29 (2003): 114–115.

Seyoon Kim, *Paul and the New Perspective: Second Thoughts on the Origin of Paul’s Gospel*. *JETS* 46 (2003): 131–133.

J. A. O. Preus, *Just Words*. *Presbyterion* 27 (2001): 153–155.

Charles Drew, *The Ancient Love Song: Finding Christ in the Old Testament*. *Presbyterion* 27 (2001): 155–156.

Bruce Milne, *Know the Truth*. *Presbyterion* 26 (2000): 37–38.

F. F. Bruce (rev. David F. Payne), *Israel and the Nations: The History of Israel from the Exodus to the Fall of the Second Temple*. *Presbyterion* 25 (1999): 126.

David W. Hall and Joseph H. Hall, *Paradigms in Polity: Classic Readings in Reformed and Presbyterian Church Government*. *Presbyterion* 25 (1999): 127.

Walter E. Elwell and Robert W. Yarbrough. *Encountering the New Testament: A Historical and Theological Survey and Readings from the First-Century World: Primary Sources for New Testament Study*. *Presbyterion* 25 (1999): 59–62.

## **OTHER SKILLS AND EXPERIENCE**

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### **COMMUNITY SERVICE**

*Priority Two*, Pittsburgh, Pennsylvania (2005–2006)

Volunteer leader and instructor in organization supporting professionals in job transition: assisted in development of curriculum and learning strategies for new training program

*Pennsylvania Professional Employment Network (PAPEN)*, Pittsburgh, Pennsylvania (2005–2006)

Volunteer leader in organization supporting professionals in job transition

*Businesspersons Between Jobs*, St. Louis, Missouri (2003–2004)

Volunteer leader and instructor in organization supporting professionals in job transition

### **OTHER WORK EXPERIENCE**

**Organizing Pastor and Pastor** (1981–1990)

*Covenant Presbyterian Church, Lafayette, Louisiana*

Recruited members, trained leaders, and provided leadership for new church

**Purchasing Agent** (1978–1981)

*Atlantic Spring & Manufacturing Co., Philadelphia, Pennsylvania*

As company's first dedicated purchasing agent, systematized ordering and financial controls (\$1 million/year), and improved management of \$200,000 materials inventory

**Manager** (1976–1978)

*The Campus Bookstore, Westminster Theological Seminary, Philadelphia, Pennsylvania*

Increased sales, service, and customer satisfaction by expanding and strengthening inventory through implementation of store's first inventory control system

### **SKILLS**

Proficient in Microsoft Office and database management; competent in basic HTML (web design)